

19.1.2026

## APPLYING FOR A FOREIGNER'S IDENTITY CARD

The purpose of this bulletin is to simplify the use of the police licensing service for foreign customers and to guide them to book an appointment.

### What documents and requirements are needed to apply for a foreign identity card?

In order to be entitled to apply for a foreigner's identity card, a person must have **a valid residence permit** and **a municipality of residence entry** in the Population Information System.

The Digital and Population Services Agency is responsible for registering the Municipality of Residence. More information can be found at: [www.dvv.fi/kotikunta](http://www.dvv.fi/kotikunta)



### I already have a Municipality of Residence, what's next?

- You need a new passport photo for the identity card
- The passport photo must not be more than 6 months old. The passport photo must be in accordance with the police's passport photo directives.

When taking a passport photo, the photo studio will provide a code for customer, which must be shown to the police permit department when submitting the application. The photo studio typically sends the code via text message as well.

### I have a new passport photo, what's next?

- Book an appointment
- You can easily book an appointment on the police website: [www.poliisi.fi](http://www.poliisi.fi)
- Booking an appointment does not require logging in with credentials – choose **Reserve without logging in**
- You can also make an appointment by calling the national number 0295 419 800 (weekdays 8.00 – 16.15)

### Arrive at the scheduled time

- When you have an appointment booked, you don't need to take a queue number. You will be called to the service location by your last name
- You will be needing your residence permit, a photo code for your new passport photo and your passport, please take them with you
- Please note that the customer service is primarily in Finnish, Swedish and, if necessary, English
- The identity card application is filled out during the appointment and paid for at the same time
- The normal delivery time for an ID card is 8 working days

### Further information and contact information

[www.poliisi.fi](http://www.poliisi.fi)

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